

MOBILE PHONE POLICY STATEMENT

Revised 2015

RATIONALE

- To protect the safety of all students in the care of our school and contribute to the maintenance of good order at the school.

POLICY

1. All mobile phones brought to school by students must be **switched off** and submitted daily to the school reception area.
2. Use of mobile phones in classrooms by staff and students is prohibited at Falcon.
3. The recording, distributing or uploading of inappropriate images or videos of students, parents or staff on school premises is prohibited.

PROCEDURES

- Student mobile phones must be submitted and recorded DAILY on the school's Mobile Phone Register located at Reception **prior** to the commencement of the school day.
- Student mobile phones must be collected DAILY from the Reception area at the conclusion of the school day.
- Student mobile phones are to be switched OFF during the school day.
- Mobile phones (staff and students) should be switched OFF in classrooms.
- Parents and visitors are asked to switch OFF (or put on silent) mobile phones during Parent Assemblies, the Celebratory Assembly and the end of year Presentation Assembly. Assembly hosts will be asked to provide occasional reminders.

SANCTIONS FOR BREACH OF POLICY

- Any student found to be involved in recording, distributing or uploading inappropriate images or videos of students, parents or staff on school premises will be immediately suspended.
- Any student that doesn't comply with registering their phone will have their phone confiscated. First offence (full week); Second offence (full term). Principal will meet with parents if second offence.

THE SCHOOL TAKES NO RESPONSIBILITY FOR MOBILE PHONES BROUGHT ON TO SCHOOL PREMISES BY STUDENTS, STAFF OR PARENTS. **CLAIMS FOR LOSS OR THEFT OF MOBILE PHONES WILL NOT BE SUPPORTED.**